

THE GUILFORD BUILDING NEWS

in its 10th year of publication

FREE TRASH BAGS AND EASY RECYCLING WE'RE TURNING A LITTLE GREEN AT THE GUILFORD BUILDING BEGINNING APRIL 4TH

About 75% of the office trash we deposit in regular garbage bags can be placed in "free" green recycling bags and put out in the hallway for usual pickup. On Friday, April 4, 2008, Fonz Davis at the guard station will start handing out green bags, and recycling officially will begin at The Guilford Building. As we recycle, Fonz will keep the green bags coming. Ask him for more anytime.

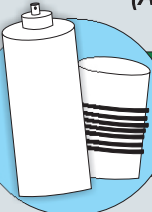
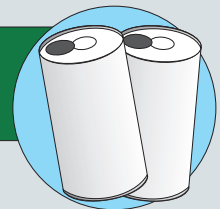
Our recycling program is simple and easy to implement. The chart here – compliments of The Kirschner Agency and modified for our tenants – shows the many things that can be recycled and the few items that belong in other trash. Recyclables can be co-mingled in green bags.

Recycling simplified! At The Guilford Building

1

Aluminum DO: aluminum cans
DON'T: aluminum foil or aluminum pie pans

NOTE: Guilford Building has a special collection area in vending rooms for aluminum cans. (An enterprising man picks up our cans and recycles them to supplement his income.)



Steel DO: steel food cans, tin cans, aerosol cans that are completely empty, please remove nozzles
DON'T: lids from steel cans (can be hazardous to hand sorters)

2

3

Plastic/Rigid Plastics DO: PETE [#1] and HDPE [#2] plastic bottles such as soda, water or juice bottles, cleaning solution bottles and milk and water jugs
DON'T: yogurt cups, margarine tubs, plastic bags, caps or lids



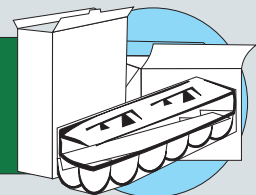
Paper DO: all office papers, newspaper, magazines, small catalogs, and phone books
DON'T: wet or dirty paper products

4

5

Cardboard/Chipboard DO: unwaxed and uncoated corrugated cardboard, such as shipping cartons, and boxes, chipboard boxes such as cracker and cereal boxes
DON'T: bag liners, pizza boxers, waxed or coated cardboards

NOTE: Flatten cardboard & stack next to other recycled bags.



Bulk trash, such as leftover construction materials and old equipment, must be deposited in the green dumpster behind the building for now. Watch for updates on bulk trash.

Our mail carrier, Bob McCance, expects to arrive here at about 4:30 p.m. each weekday afternoon, at least for the next few months. He now gets to The Guilford Building and starts his deliveries before 4 p.m. on most weekdays. But due to a new morning departure schedule from the post office, Bob's deliveries here will be pushed out later into the afternoon.